WESTON COLVILLE PARISH COUNCIL

I HEREBY GIVE YOU NOTICE THAT A MEETING OF THE WESTON COLVILLE PARISH COUNCIL WILL TAKE PLACE ON MONDAY 2ND NOVEMBER 2026 IN THE PARISH READING ROOMS AT 7.30PM.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOMED

Signed: *K. Mayhew*
K. Mayhew
Locum Clerk to the Council 27th October 2026

AGENDA

01	**Apologies for Absence:** (LGA 1972 s85 (1))
02	**Declarations of Interest**: Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).
03	**Public Participation Session**: To provide an opportunity for members of the public to raise questions on the current or future agenda and allow Councillors declaring an interest to address the meeting in relation to that interest. Limited to 3 minutes per person, 10 minutes in total.
04	**Minutes of Last Meeting** To review and agree the Minutes of the last meeting held on the 7th of September 2026. See below.
05	**County & District Councillor Reports** – see below
06	**Locum Clerks Report** – See below
07	**Planning Matters** i) Applications Received: **App 26/02565/CONDA – St Clairs, The Green, Weston Colville, CB21 5NT** Submission of details required by condition 3 (Arboriculture Method Statement and Tree Protection Plan), 5 (External Materials), 6 (Surface water drainage), 7 (Foul Water drainage), 8 (Ecological Enhancement Scheme), 9 (Energy Statement), 10 (Hard and Soft Landscaping), 11 (Waste Storage Facilities), 19 (Biodiversity Net Gain) of planning permission 26/02565/S74. ii) Applications Determined iii) Enforcement
08	**Correspondence** i) West Suffolk Local Plan 2045 ii) Grand Funding Opportunities – Flooding iii) Combine Authority Members' Newsletter

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09	**Assets** i) Playground Report – verbal report ii) Conservation Area – verbal report iii) RAF Wratting Common War Memorial – verbal report
10	**Members Reports** i) Flooding ii) Footpaths iii) MVAS iv) Defibrillator v) Biodiversity a) To consider receiving 6 free trees from SCDC.
11	**Kingsway Solar / Forest City / Grange Farm** i) To consider community benefits for the Parish for proposed Kingsway Solar development – email circulated previously. ii) To consider a revised application for a DCO for proposed Kingsway Solar development – email circulated previously.
12	**Finance** i) To review and consider payments for approval - see below. ii) To review and note any receipts.
13	**Village Event** To consider organising a village event, the type and potential date for it.
14	**Highways** i) Maintenance Schedule cut-off date
15	**Consider a motion to exclude members of the press and public** Under the Public Bodies (Admission to Meetings) Act 1960, public and representatives of the press/broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public due to the confidential nature of the business to be transacted.
16	**Matters to discuss during closed session** Confidential items relating to staff recruitment.
17	**Motion to Re-Admit –** To resolve that the confidential business having been concluded, the press and public be re-admitted to the meeting.
18	**Matters for the Next Meeting** - No discussions or decisions may take place during this item.
19	**Date of the next Meeting**: Full Council - Monday 4th January 2027
20	**Close of Meeting:**

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SUPPORTING REPORTS BELOW

Item 04: Minutes of Last Meeting

Minutes of the Weston Colville Parish Council Meeting on 7th September 2026, at 7.30pm
Present – Bridget Durham, Constantine Pagonis, Matt Russell, Emma Raynor, Rachael Jennings, also present Stefan Eady.

1. **Chairman's Welcome –** Cllr Durham welcomed those present.
2. **Vote Of Thanks** – Following the resignation of Jess Ashbridge as Weston Colville's Parish Clerk, Cllr Durham extended her thanks on behalf of the Parish Council and the wider community. Cllr Durham expressed our sincere gratitude to Jess for her hard work, unwavering commitment, and outstanding dedication over the last eight and a half years of service. Jess has been an invaluable asset to Weston Colville, and while she will be greatly missed, we wish her the very best in all her future endeavours.
3. **To accept apologies and reasons for absence** – Apologies were received from Cllr Garrod and County Cllr Henry Batchelor.
4. **To make any declarations of interest** – None
5. **To approve minutes –** The minutes were approved for the last Parish Meeting on 7th July 2026. **P: Cllr Pagonis, S: Cllr Russell, All in Fav.**
6. **Co-option of a new Parish Councillor –** An application letter had been received from Stefan Eady. After hearing the submission from Mr. Eady, It was proposed that he was co-opted onto the council. **P: Cllr Pagonis, S: Cllr Russell, All in Fav.**
7. **Declaration of Acceptance of Office –** are to be provide to, signed by and then returned the co-opted Councillor, Stefan Eady.
8. **Register of Members Interests –** General Notice of Registerable Interests to be completed, signed by and returned by the co-opted Councillor. The co-opted Councillor was invited to join the meeting for the discussion but was unable to vote as the papers and declarations have yet to be signed and acknowledged by SCDC.
9. **Public Participation Session –** None
10. **District and County Council reports and items of interest –** In the absence of County Councillor Henry Batchelor and District Councillor Geoff Harvey, written reports appended and are to be added to the website.
11. **Parish Clerk** - The council noted that two applications have been received to date for the vacant Parish Clerk position. The official closing date for all submissions is 13th September 2026. As this closing date occurs after the current parish council meeting, the council discussed the necessary interim arrangements and the timeline for making a permanent appointment. The Parish Clerk for Carlton has generously offered to serve as the interim clerk to ensure administrative continuity until the position is filled. The council reviewed the current applications and noted that Catherine Mayhew is the more experienced candidate. It was proposed that, should no further applications be submitted by the closing deadline, an offer should be made directly to her to expedite the process. **P: Cllr Durham, S: Cllr Rayner, All in Fav.**
12. **Planning**

Reference	Address	Details	Awaiting Decision

26/03196/S73	3 Pounds Farm Barns Weston Colville CB21 5NX	Planning Details	Approved by PC
26/03334/HFUL	Springhill Lodge Weston Colville CB21 5PA	**Planning Detail**	Approved by PC

12.1 Applications requiring comments

12.2 Applications awaiting decision with SCDC

Reference	Address	Details	Decision
26/00904/FUL	73 Common Road Weston Colville CB21 5NS	Planning Details	Awaiting Decision

12.3 Enforcement - EN/00357/26 After failing to gain access on the initial visit, the Planning officer is to make a second attempt. Cllr Pagonis is to follow up to obtain an update.

13. 1 Conservation Area – Cllr Harvey is to be reminded that he would investigate and provide information at the next Parish Council meeting.

13.2 Flooding - Following a recent incident at the bottom of Horseshoe Lane—where the ford was inadvertently filled in by PX Farms, contractors acting on behalf of the landowner—It was decided in the run up to the wet season, to take the opportunity to remind all residents of their vital responsibilities regarding local drainage with a repeat of the notices in The Challenge. While the situation on Horsehouse Lane has been addressed and all blockage removed, the contractor has agreed to make reparation to the length of the ditch either side of the ford. It was suggested that Cllr Garrad extend an invitation to James Peck from PX farms to attend the next Parish Council meeting. Cllr Garrod would also remind Cllr Harvey of the District Councils annual commitment to clear the stretch of the Stour.

13.3 Footpaths – Cambridgeshire's Rights of Way Improvement Plan (ROWIP) is a statutory strategy document produced by Cambridgeshire County Council to manage, improve, and promote the public rights of way network and countryside access across the county. They have published a Stakeholder Engagement Survey, and it was agreed that Cllr Durham complete it on the Parish Councils behalf. **P: Cllr Pagonis, S: Cllr Jennings, All in Fav**

13.4 MVAS – The presence of the speed signs is proving to be an effective deterrent, with the number of vehicles traveling over the speed limit remaining low, fewer than 1% of the vehicles speeding over 40mph. It was decided to continue to move the signs around with the next locations being the village entrances on Brinkley Road and Chapel Road. We note with concern that the councillor responsible for speed sign maintenance recently faced abuse from a number of motorists. This behaviour is unacceptable, as the work is carried out for the safety and benefit of the community.

13.5 RAF Wratting Common War Memorial – Cllr Durham has written to Dan Heath to clarify the responsibilities to be undertake prior to any memorial services.

13.6 Kingsway Solar – Nothing to report

13.7 Forest City – Nothing to report

13.8 SAVE & the Grange Farm development proposal– During the meeting held in July, SAVE (Save Abington Villages Environment) outlined the extensive evidence gathering they have undertaken, including technical reviews, environmental and traffic investigations, FOI/EIR requests, site surveys, and engagement with local representatives and relevant organisations, all

in response to the Grange Farm Proposal. SAVE considers the proposal inappropriate in scale and location and has raised concerns regarding the consultation process, traffic and infrastructure capacity, loss of high-grade agricultural land, water and chalk aquifer constraints, impacts on the River Granta chalk stream, landscape and visual effects, heritage and archaeology, density, construction disruption, and the proximity of the proposed settlement to existing villages. Particular concern has also been expressed that the site was previously rejected as unsustainable and undeliverable in 2021 and has continued to receive a HELAA "red flag" assessment, despite now being proposed for inclusion in the Local Plan. SAVE's stated position is that Policy S/GF lacks sufficient evidence and justification and would be environmentally, infrastructurally and socially unsustainable and potentially undeliverable. The group intends to make a formal submission at the Regulation 19 stage and is continuing to develop supporting evidence.

13.9 Policies – It was proposed to adopt Weston Colville Parish Council Financial Regulations as written. **P: Cllr Durham, S: Cllr Pagonis, All in Fav**

13.10 Asset Register – Cllr Durham took stock of the items listed on the Parishes Asset register, identifying several items that need attention. A quote from Simon Royal was received and approved for the maintenance of the 6 benches, village noticeboard, village sign and the repair of the playground fence next to the cricket ground. **P: Cllr Pagonis, S: Cllr Rayner, All in Fav**

13.11 Playground Inspection. Following the recent independent inspection of the playground at Church End, several items were identified as requiring attention. It was decided to ascertain an additional quote from Simon Royal for these repairs so that they can be carried out at the same time as the repairs to the items from the asset register. Cllr Pagonis will visit the playground on our behalf with a view to making and temporary reparation. The long-term view will be to put a proposal together to add new equipment and apply for a Wind Farm Grant. Cllr Rayner will obtain information on the new equipment whilst Cllr Pagonis to oversee the proposal.

14 Risk Assessment/Health and Safety - Cllr Rayner and the Parish Clerk will take over as the points of contact for the defibrillator.

15 Biodiversity – Cllr Garrod is to speak to Trevor Pottor add the trimming of the hedge around Parish Council carpark to the maintenance contract, Cllr Garrod has also been tasked to seek clarification with the Land Registry regarding the actual boundary to the area around surrounding the carpark to in order to be able to confirm the responsibility of the clearing of the ditch.

16. Finance –

16.1 To approve payments – Trevor Potts verge cutting £768 **P: Cllr Durham, S: Cllr Pagonis, All in Fav**; SCDC election expenses £105, **P: Cllr Durham, S: Cllr Russell, All in Fav;** The Playground Inspection Company £318, **P: Cllr Durham, S: Cllr Pagonis, All in Fav;** **Presumptive payments** – Any outstanding wages to Jess Ashbridge as outgoing Clerk, **P: Cllr Durham, S: Cllr Pagonis, All in Fav.** The purchasing of a leaving gift for Jess Ashbridge as outgoing Clerk, **P: Cllr Durham, S: Cllr Rayner, All in Fav.**

16.2 Quarterly accounts – The accounts were received and accepted, **P: Cllr Pagonis, S: Cllr Rayner, All in Fav.**

16.3 Charities Review – The Charity Commission information is up-to-date. Cllr Pagonis will investigate the administration requirements of the Trusts held by the Parish Council.

16.4 Financial Regulation – Cllr Pagonis to continue efforts with Lloyds bank regarding the removal of outdate and the addition of new signatories.

16.5 Bank reconciliation

Balance in Lloyds Bank Current Accounts on 28/08/2026	£ 1,372.17
Balance in Lloyds Bank Savings Accounts on 28/08/2026	£21,151.98
Briggs Gift Account Balance on 28/08/26	£ 719.38

RAF West Wratting Memorial Fund as of 28/08/26	

17. Matters for next Agenda – Dates for Meetings in 2027, Organisation of a village event, Highways maintenance schedules cutoff date.

Cllr Durham closed the meeting at 9.45pm

Item 05: **District and County Councillor's Report – October 2026**

Local Plan

The last round of public consultation for the District Council's Local Plan has concluded, a big thank you to all of those that engaged with it and submitted their comments – this was one of the keys times to do so, as all of the submissions made during this period will be sent onto the government's Planning Inspector – the person(s) that will be making the final decision on the Plan.

The current timeline for the Local Plan is that it will be submitted to the Planning Inspector in December this year, with the examination likely to take at least a year, likely longer. During this time the Inspector will look at all aspects of the proposal and will make a determination on whether they believe that the plan is 'Sound' and deliverable.

Changes to the planning system

On the 31st of October, there will be some changes to the planning system and how applications are decided. The new rules coming in are mean that we lose some control over which planning applications are decided by officers and which ones are decided by the planning committee. District Councillors (Geoff) and Parish Councils will lose their ability to ask for applications to be decided at committee, this decision will only be made by the officers at the council. Also, fewer applications will be decided by the planning committee generally, most decisions will be made by officers. These changes, made by the government, are an attempt to speed up the planning process by removing an element of democracy.

Kingsway Solar

At time of writing, we have been made aware that Kingsway Solar, the applicants of the enormous solar farm proposal, have indicated that they will be in a position to resubmit their application by the end of October. Our view is that this is still very premature, given that it's only been a few months since they were asked to withdraw the application by the Planning Inspectorate due to it being massively incomplete and missing basic data, surveys and information.

Either way, if they do resubmit, we will have to see if the Inspector accepts it and takes it forward for examination.

Food Waste Collection

The roll out of separate food waste collections are slowly moving forward. We have had an update that the new food waste bins will be delivered to our area over October with the new collections beginning mid-December.

Contact Details

District Council – Geoff Harvey – geoff.harvey@gmail.com

County Council – Henry Batchelor – henrybatchelor89@gmail.com

Item 06: **Locum Clerk's Report**

I have settled in quite well and have begun to learn systems and work with the information handed over which has been helpful. Cllr Pagonis has enabled email access and I will get bank access as soon as possible. I look forward to working with Members and serving the residents of Weston Colville as best I can.

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Item 21.1: Payments to Approve

Cllr Pagonis via Amazon UK	25/09/2026	Laptop with associated software	Local Government Act 1972, S151	440.83	88.17	529.00
K. Mayhew	31/10/2026	Salary	Local Government Act 1972, S151	360.88		360.88
SSE Energy Solutions	08/10/2026	Electricity Supply	Parish Councils Act 1957 S3	49.15	2.46	51.61
Crow Painting & Decorating	28/09/2026	Bench, notice board, fence maintenance & repairs	Open Spaces Act 1906 S9 & 10	1,450.00		1,450.00
HMRC	05/10/2026	PAYE obligations	Local Government Act 1972, S151	0.00		0.00
				2,300.86	**90.63**	**2,391.49**