

WESTON COLVILLE PARISH COUNCIL

WEDNESDAY 1ST JULY 2026

To Members of the Council

You are hereby summonsed to the meeting of the Parish Council on Monday 6th July 2026, at 7.30pm, in the Reading Room, 46 Chapel Rd, Weston Colville, Weston Green, Cambridge CB21 5NX . Meeting documents will be able to view on <http://www.westoncolville-pc.gov.uk>

1. **Chairman's Welcome**
2. **To accept apologies and reasons for absence**
3. **To make any declarations of interest** – To declare any disclosable pecuniary interests, personal interests, or personal and prejudicial interests.
4. **To approve minutes-** For the meeting of Weston Colville Parish Council on 13th May, Annual Parish Meeting, and Annual Parish Council Meeting.
5. **Public Participation Session** – The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.
6. **District and County Council reports and items of interest** – To receive reports.

7.1 Planning – Applications requiring comments

Reference:	Address	Details	Awaiting Decision
26/02088/HFUL	3 Pound Farm Barns Weston Colville CB21 5NZ	Planning details	Awaiting Decision

7.2 Planning – Applications awaiting decision with SCDC

Reference	Address	Details	Decision
26/01009/LBC	3 Pound Farm Barns Weston Colville CB21 5NZ	Planning details	Approved
26/00904/FUL	73 Common Road Weston Colville CB21 5NS	Planning Detail	Awaiting Decision

7.3 Enforcement – EN/00357/26 To receive an update

- 8.1 **Conservation Area** – To receive an update and determine actions.
- 8.2 **Flooding** – To receive an update
- 8.3 **Cllr Vacancy** – To determine actions for seeking a new Cllr.
- 8.4 **Footpaths** – To receive an update.
- 8.5 **MVAS** – To receive a report.
- 8.6 **RAF Wratting Common War Memorial** - Discussion to be held with a County Council Officer, to determine actions.
- 8.7 **Kingsway Solar** – To receive an update.
- 8.8 **Forest City** – To receive a report following a meeting with Stephen Kelly
- 8.9 **Policies** – To review Financial Regulations
- 8.10 **Asset Register** – To receive the asset register and determine actions.
- 8.11 **Textile Recycling Facility** – To determine whether there would be any interest in having a textile recycling bin in the Reading Room Carpark, with financial donations to be made to a local charity
- 9 **Risk Assessment/Health and Safety** – To note any concerns.
- 10 **Biodiversity** -
- 11 **Playground** – A request has been received from Parishioners about partially fencing off the playground to restrict access to parking by the cricket club. Dog waste had been cleared by Parishioners in the play area following matches. Play areas inspection has been booked for £265 (+VAT) to take place within 12 weeks.

12 Finance –

12.1 To Approve payments – Age UK £500, Simon Ratford £300, Trevor Potter verge cutting £768 (inc VAT),

12.2 Quarterly Accounts – To receive accounts.

12.3 Annual Return 2025-26 – To note that the Public Inspection of Accounts will occur between 3rd June, and 14th July.

12.4 Annual Return 2025-26 – To note that the required documents were submitted to the external Auditors PKF Littlejohn before the deadline of 30th June.

12.5 Earmarked Reserves – To determine figures and categories for earmarked reserves.

12.6 Bank Signatory – To receive an update.

12.7 RAF Wrattling Common – Mandate form to be completed for CCLA, details to be changed on Charity Commission.

Credit Received – HMRC PAYE refund	£159.22
HMRC VAT refund	£1,166.50
County Council Grass Cutting Contribution	£478.47
Wages s/o	£280.69
Balance at Lloyds Bank Current Account on 1st July	£3,133.23
Balance at Lloyds Savings Account 1st July	£21,133.74
Briggs Gift Account Balance 1st July	£718.76

Date	Detail	Amount	VAT
10.06.26	Simon Ratford Grass Cutting	£300	
25.06.26	Gill Jordan Coaching	£90	
26.05.26	CAPALC – internal audit	£262.48	
24.06.26	SSE Street Lighting	£52.22	
26.05.26	Clear Councils Insurance	£933.57	
22.06.26	Bank Charges – Account change	£4.25	

13 Matters for next Agenda

Dates of Parish Council meetings in 2025 are: 7th September, 2nd November.

Jessica Ashbridge
Parish Clerk



Email: clerk@westoncolville-pc.gov.uk